

Attendance Policy

The Department of Mathematics and Physics is committed to your successful completion of this mathematics class. One essential component contributing to this success is regular attendance. We have found that without an attendance policy many students who could otherwise be successful fail to attend class and end up doing poorly. Based on these observations, in this class the following policy will be enforced:

- 1) Students who miss 3 or more classes, after they first enroll, during the first two weeks of class will be withdrawn from this class.
- 2) Students who miss 4 or more classes during weeks three through nine will be withdrawn from this class.
- 3) If a withdrawal is indicated, we will notify you of the impending withdrawal by using the e-mail address and/or the phone numbers and/or the home address you provide below. By supplying this information you are giving us permission to deliver the notification to those locations, and agreeing that such notification will reach you.
- 4) If you are absent due to participation in university athletics, or to other circumstances beyond your control, consult with your instructor to have these absences excused. Failure to do so will result in these counting towards your total number of absences. Whenever possible consult with your instructor in advance of any absences so that you do not fall behind in your work.

E-mail _____
(if you use an e-mail account other than your campus account)

Local Phone _____

Cell Phone _____

Local Address _____

Please sign and date below, verifying that you understand this policy.

Printed Name _____

Signature _____

PID _____

Date _____